

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15  
Regular Board Meeting Minutes**

Tulalip Administration Building 6406 Marine Dr. #264 Tulalip, WA 98271

**January 27, 2020**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order at 10:30a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Deputy Chief Reinhardt, Administrative Assistant Erin Bickford, Tribal Liaison Jenna Bowman and Consultant Scott Hamilton. Six Crew members were present. Commissioner Fryberg was excused due to personal business.

**FLAG SALUTE** – The flag salute was led by Scott Hamilton

**AGENDA -**

*Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of December 18, 2019, Regular Meeting
2. Finances:
  - a. December payroll in the amount of \$157,097.69
  - b. Accounts Payable in the amount of \$106,761.93
  - c. Agency Deposits in the amount of \$338,543.83

*Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None

**UNFINISHED BUSINESS –**

- a) Office Space- A discussion was held regarding Quil Ceda Village office space. Chief Shaughnessy and Deputy Chief Reinhardt recently presented to the Quil Ceda Board our need for administrative office space in Quil Ceda Village. They have retail space available and a lease agreement is being drawn up. Dirt work is underway at Station 60 for install of a portable building to accommodate Tulalip Bay FD Admin staff.
- b) Port Susan Investigation- Chairman Sherman explained to the Board and Crew that his presence at the Port Susan fire was as a Board member of TBFD and not as Fire Marshal. The fire is being investigated by the County.
- c) EMS Levy- Chairman Sherman gave permission to the TBFD Crew to put up Levy signs around the District.

**NEW BUSINESS-**

- a) Resolution 2020-01-Establishing 2020 Regular Meetings-

***Commissioner Hudson moved to approve Resolution 2020-20 Establishing 2020 Regular Meetings. Chairman Sherman seconded; motion carried by unanimous vote.***

- b) Resolution 2020-02-2020 Meeting reschedule-  
***Commissioner Hudson moved to approve Resolution 2020-02 Meeting Reschedule. Chairman Sherman seconded; motion carried by unanimous vote.***
- c) Steering Committee Outcome Regarding ALS- Deputy Chief Reinhardt informed the Board that the Steering Committee accepted the Department's min/max and that was the last legislative hurdle for the Department becoming an ALS agency.
- d) Quil Ceda Village Workgroup Meeting - At the most recent workgroup meeting, a draft was created to establish a timeline for the Contract for Services in Quil Ceda Village.
- e) Funding for Assistant Chief- In moving forward with the Contract for Services in Quil Ceda Village, the Department will need to ask the Tribes for initial funding for the position of Assistant Chief. Chairman Sherman that this topic be added to the agenda for February's Planning Committee Meeting.
- f) Fleet Consortium- Eight Fire Districts, including District 15, will be participating in a fleet maintenance sharing program. A part-time employee will be brought on to oversee the billing for this partnership. This person will also work 10 hours per week with the District to assist with administrative needs.
- g) MOU Captain Paramedic/Paramedic- A Memorandum of Understanding was drawn up to recognize the District's recently created position of Captain/Paramedic in the current collective bargaining agreement.
- h) Command Vehicle Care & Branding- The District Dodge Charger and Chief Shaughnessy's Command vehicle will be outfitted with graphics. Chairman Sherman approved the purchase of a cover or structure for Deputy Chief Reinhardt's command vehicle to be used at his home to prevent wear or damage.
- i) Everett Fire Department- A discussion was held regarding Chairman Sherman potentially speaking to Everett Fire concerning their current situation. No decision was made.

**EXECUTIVE SESSION – None**

**ANNOUNCEMENTS –** Next Commissioner meeting is Monday, February 24th, 2020, 10:30 a.m. at the Tulalip Administration Building 6406 Marine Dr. #162 Tulalip, WA 98271

**ADJOURNMENT -** There being no further business, the meeting was adjourned at 11:09 a.m.

Respectfully Submitted,

Erin Bickford  
Administrative Assistant/Board Secretary