

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes**

Tulalip Admin. Building #263 6406 Marine Dr. Tulalip, WA 98271

**December 11, 2018**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order at a delayed start time of 10:38 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Commissioner Fryberg, Chief Shaughnessy and Administrative Assistant Erin Bickford. Six Crew were present.

**FLAG SALUTE** – The flag salute was led by Commissioner Fryberg.

**AGENDA -**

*Commissioner Hudson moved to approve the agenda as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of November 20, 2018, Regular Meeting
2. Finances:
  - a. November Payroll in the amount of \$78,327.54
  - b. Accounts Payable in the amount of \$56,819.54
  - c. Agency Deposits in the amount of \$153,741.65

*Commissioner Hudson moved to approve consent agenda as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None.

**UNFINISHED BUSINESS -**

- a) 2019 Budget- Chief Shaughnessy gave an update on the 2019 budget. An additional \$200,436 will be coming in from the recently passed levy.
- b) Other-
  - A discussion was held about the Community Resource Paramedic Program and ALS services. The topic was tabled until the next meeting for further discussion.
  - A discussion was held about sending new hires to The Snohomish Fire Academy. The topic was tabled for further discussion.

**NEW BUSINESS-**

- a) Resolution 2018-24- 2018 Budget Amendment-  
*Chairman Sherman moved to approve Resolution 2018-24-2018 Budget Amendment, approving the 2018 amended budget as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.*
- b) Amended Chief Contract-  
A discussion was held about Chief Shaughnessy’s contract. The Board made a unanimous decision to increase the Chief’s annual salary by \$10,000. The raise would be in lieu of a cost of living raise.

*Chairman Sherman moved to approve the amendment to Chief Shaughnessy's contract to include a \$10,000 salary adjustment. Commissioner Hudson seconded; motion carried by unanimous vote.*

c) Additional New Hire-

A discussion was held about hiring a fourth full-time firefighter. The Board decided to re-address this at a later date.

d) Selection of Chairman-

*Commissioner Fryberg moved to appoint David Sherman as Chairman of the Board. Commissioner Hudson seconded; motion carried by unanimous vote.*

**EXECUTIVE SESSION** – None

**ANNOUNCEMENTS** – Next Commissioner meeting Tuesday, January 8, 2019, 10:30 a.m., at the Tulalip Admin. Building #254 6406 Marine Dr. Tulalip, WA 98271

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 11:23 a.m.

Respectfully Submitted,

Ryan Shaughnessy  
Fire Chief/Board Secretary