

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

Regular Board Meeting Minutes

7812 Waterworks Rd, Tulalip WA 98271 March 13, 2018

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:31 a.m. Those in attendance were: Chairman Sherman, Commissioner Fryberg, Commissioner Hudson, Chief Shaughnessy, and Administrative Assistant Rachel Hughes. There were five Crew present.

FLAG SALUTE – The flag salute was led by Commissioner Fryberg.

AGENDA -

Commissioner Fryberg moved to approve the agenda as presented. Commissioner Hudson seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of February 13, 2018, Regular Meeting
2. Minutes of February 21, 2018, Special Meeting
3. Finances:
 - a. February Payroll in the amount of \$ 68,924.90
 - b. Accounts Payable in the amount of \$43,859.31
 - c. Agency Deposits in the amount of \$ 13,640.60

Commissioner Fryberg moved to approve consent agenda as presented. Commissioner Hudson seconded; motion carried by unanimous vote.

PUBLIC INPUT - None

COMMUNICATIONS –

- a) Chief's Report- Chief Shaughnessy gave his report. Chairman Sherman thanked Chief Shaughnessy for making an effort to retain employees who are no longer able to serve as Volunteer Firefighters and allow them to work in different capacities for the District.
- b) Staff Acknowledgements and Call Data- Chief Shaughnessy thanked Captain Finley and Rachel Hughes for their work putting together the District awards ceremony. Call data was handed out by Captain Litvinchuk.

UNFINISHED BUSINESS -

- a) Labor and Industries Investigation Update- Chief Shaughnessy, Chief Schmidt, and Captain Bronson met with the L&I Investigator last week. Four violations were found with a total fine of \$2600. Chief Shaughnessy will be appealing one of the violations.
- b) State Audit Update- Chief Shaughnessy is still waiting to hear back from the State Auditor with a date to go over the findings.
- c) Union Contract Update- Chief Shaughnessy is hoping to have a ratified contract by the April Board meeting.
- d) Amended Interlocal Agreement with District 21- The Board, by consensus, agreed to sign the amended interlocal agreement with Snohomish County Fire District 21 terminating fire chief services.
- e) Awards Committee- Chairman Sherman is still looking into setting up an awards committee for the District. He will have further information at the next meeting.

NEW BUSINESS -

- a) Resolution 2018-07-Bankcard Authorization
Commissioner Hudson moved to approve Resolution 2018-07-Bankcard Authorization. Chairman Sherman seconded; motion carried by unanimous vote.

- b) Resolution 2018-08-Per Diem Rates
Commissioner Fryberg moved to approve Resolution 2018-08-Per Diem Rates. Commissioner Hudson seconded; motion carried by unanimous vote.

- c) Resolution 2018-09-Signing Authorization
Commissioner Fryberg moved to approve Resolution 2018-09-Signing Authorization. Commissioner Hudson seconded; motion carried by unanimous vote.

- d) New Engine Purchase-A discussion was held about the purchase of a new fire engine due to the current engine being in poor condition. The Engine Spec committee has met and looked into several engine options. One option requires a \$1000.00 deposit to hold the engine for 60 days while the Board decides if that is the engine they would like to purchase.
Chairman Sherman moved to approve the \$1000.00 deposit for the Rosenbauer Engine, if needed. Commissioner Hudson seconded; motion carried by unanimous vote.

- e) Funding Agreement with Tulalip Tribes- Chief Shaughnessy informed the Board that the current funding agreement with the Tulalip Tribes will be ending at the end of 2019, so need to start thinking about the next contract.

- f) District Name- A discussion was held about the current legal name versus the community used name by the District. Chairman Sherman would like to see some consistency in the name and the logo. A few members of the Crew will bring options to the next Board meeting.

EXECUTIVE SESSION – None

ANNOUNCEMENTS – Next Commissioner meeting Tuesday, April 10, 2018, 10:30 a.m., at TBFD Station 60.

ADJOURNMENT - There being no further business, the meeting was adjourned at 11:39 a.m.

Respectfully Submitted,

Ryan Shaughnessy
Fire Chief/Board Secretary