

BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
Regular Board Meeting Minutes
7812 Waterworks Rd, Tulalip WA 98271
May 8, 2018

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:33 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Assistant Chief Schmidt, Administrative Assistant Rachel Hughes, and SERS Representatives Ralph Krusey and Brad Steiner. There were seven Crew present. Commissioner Fryberg had an unexcused absence.

FLAG SALUTE – The flag salute was led by Assistant Chief Schmidt.

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of April 10, 2018, Regular Meeting
2. Finances:
 - a. April Payroll in the amount of \$ 71,092.99
 - b. Accounts Payable in the amount of \$63,159.90
 - c. Agency Deposits in the amount of \$14,424.82

Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

COMMUNICATIONS –

- a) Chief's Report- Chief Shaughnessy gave his report. During the Chief's report, Chairman Sherman thanked Crews for taking the time to help fix up Brush60.
- b) Staff Acknowledgements and Call Data- Chief Shaughnessy thanked Captain Smith and Firefighter Carlson for staffing the aid unit to cover Marysville Fire for the Ray Hancock Memorial. Call data was handed out by Captain Litvinchuk.

UNFINISHED BUSINESS -

- a) State Audit Update- Chief Shaughnessy gave an update on the findings of the audit. Overpayment for Fire Commissioners totaling approximately \$81,624 between 2014-2017. Chairman Sherman will speak with attorney Rich Davis regarding course of action regarding repayment. The Tulalip Bay Firefighter's association paid the District back \$6,000.00
- b) Union Contract Update- Contract signed by Captain Smith, Captain Finley, Captain Litvinchuk, Chairman Sherman, and Chief Shaughnessy.
Commissioner Hudson moved to approve the union contract as presented. Chairman Sherman seconded; motion carried by unanimous vote.
- c) Amended Maintenance Contract with CIFR- Chief Shaughnessy is still waiting to hear back from Chief Schick regarding questions about the contract.

- d) New Engine Purchase- Tulalip Tribes is in favor of financing the purchase of the Engine and the upfitting costs associated with the purchase. Details for financing options will be discussed at the Tulalip Tribal finance meeting on 5/11/18. Chairman Sherman thanked Commissioner Fryberg for his help speaking with the Tulalip Tribes. Chief Shaughnessy thanked the Engine Spec. Committee for all of their hard work during the process of finding a new engine.
- e) Portable Administration Building- The purchase of the Stanwood School District portable did not go through. A discussion was held about other alternative options for Administration space.
- f) Awards Committee- Chairman Sherman will be meeting with Firefighter Cassidy this week about criteria and will present to the Board at the June meeting.

NEW BUSINESS -

- a) SERS- A presentation was given by SERS Executive Director Brad Steiner regarding a new radio system.
- b) Ganz Consulting Agreement- Chief Shaughnessy would like to hire Ganz Consulting to focus on Quil Ceda Village and long-term plans for the District. The agreement would be for six months at which time the firm would write up a proposal to be presented to the Tulalip Tribes.
Chairman Sherman moved to approve the contract with Ganz Consulting. Commissioner Hudson seconded; motion carried by unanimous vote.
- c) GEMT- Assistant Chief Schmidt spoke about the GEMT reimbursement. The estimated reimbursement would be approximately \$75,000-\$130,000. Chairman Sherman thanked Chief Schmidt and the Crew for the help applying for the reimbursement.
- d) SAFER Grant- Chief Shaughnessy applied for the SAFER Grant. The grant would fund three full time positions at 100% for 3 years and then 25% thereafter. Chief Shaughnessy thanked Captain Smith, Captain Finley, and Captain Litvinchuk for their help putting together the application for the grant.

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 12:10 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last until 12:20 p.m. At 12:20 p.m. the Board emerged from Executive Session and returned to regular session.

ANNOUNCEMENTS – Next Commissioner meeting Tuesday, June 12, 2018, 10:30 a.m., at TBFD Station 60.

ADJOURNMENT - There being no further business, the meeting was adjourned at 12:22 p.m.

Respectfully Submitted,

Ryan Shaughnessy
Fire Chief/Board Secretary