

BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
Regular Board Meeting Minutes
7812 Waterworks Rd, Tulalip WA 98271
July 10, 2018

CALL TO ORDER – Commissioner Hudson called the regular meeting to order at 10:30 a.m. Those in attendance were: Commissioner Hudson, Commissioner Fryberg, Chief Shaughnessy, and Administrative Assistant Rachel Hughes. Seven crew were present and one member of the public. Chairman Sherman was excused for personal business.

FLAG SALUTE – The flag salute was led by Buck Evans.

AGENDA -

Commissioner Fryberg moved to approve the agenda as presented. Commissioner Hudson seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of June 12, 2018, Regular Meeting
2. Finances:
 - a. June Payroll in the amount of \$66,334.29
 - b. Accounts Payable in the amount of \$33,998.61
 - c. Agency Deposits in the amount of \$11,920.14

Commissioner Fryberg moved to approve consent agenda as presented. Commissioner Hudson seconded; motion carried by unanimous vote.

PUBLIC INPUT – Public member Buck Evans addressed the Board. Mr. Evans voiced his concerns with Commissioner Fryberg and his lack of attendance at the Board meetings. Mr. Evans would like action to be taken by Commissioner Fryberg to improve his attendance or to step down from the Board. Mr. Evans will be following up with the Board and Commissioner Fryberg to see whether or not any action was taken.

UNFINISHED BUSINESS -

- a) Amended June AP- Chairman Sherman and Commissioner Hudson came in on separate occasions to approve the increase of June AP by \$5,376.91.
- b) New Engine Purchase- Chief Shaughnessy gave an update on the new engine. The engine is in the final stages of being built and will possibly be ready next week for pick up.
- c) Amended Maintenance Contract with CIFR- Chief Shaughnessy is still waiting to hear back from Chief Schick regarding questions about the contract.
- d) Portable Administration Building- This item was tabled until the next meeting where Chairman Sherman will be present to discuss.
- e) Awards Committee- This item was tabled until the next meeting where Chairman Sherman will be present to discuss.

NEW BUSINESS CONTINUED -

- b) Resolution 2018-12- Bankcard Authorization-
Commissioner Fryberg moved to approve Resolution 2018-07-Bankcard Authorization increasing the bankcard limit to \$10,000. Commissioner Hudson seconded; motion carried by unanimous vote.
- a) Resolution 2018-13- Petty Cash Account-
Commissioner Fryberg moved to approve Resolution 2018-13-Petty Cash Account, changing the custodian on the Petty Cash account to Ryan Shaughnessy. Commissioner Hudson seconded; motion carried by unanimous vote.
- b) Resolution 2018-14- Fire Levy Lid Lift-
Commissioner Fryberg moved to approve Resolution 2018-14-Fire Levy Lid Lift. Commissioner Hudson seconded; motion carried by unanimous vote.
- c) DEO Pay- Chief Shaughnessy discussed the increase of approximately \$1 per hour for the Dedicated Engine Operators.
Commissioner Hudson moved to approve the increase in DEO pay. Commissioner Fryberg seconded; motion carried by unanimous vote.
- d) Other- Chief Shaughnessy thanked the crews for their exceptional work over the past couple of weeks. It was a very busy time. He also discussed the mobilization last week of the District's brush truck. Commissioner Fryberg spoke about the Tribe supporting the District and how he will be speaking at the next meeting about possibly stepping down.

EXECUTIVE SESSION – None.

ANNOUNCEMENTS – Next Commissioner meeting Tuesday, August 14, 2018, 10:30 a.m., at TBFD Station 60.

ADJOURNMENT - There being no further business, the meeting was adjourned at 10:52 a.m.

Respectfully Submitted,

Ryan Shaughnessy
Fire Chief/Board Secretary