

BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
Regular Board Meeting Minutes
7812 Waterworks Rd, Tulalip WA 98271
August 21, 2018

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:30 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Commissioner Fryberg, Chief Shaughnessy, and Administrative Assistant Rachel Hughes. Four crew were present and three members of the public.

FLAG SALUTE – The flag salute was led by Commissioner Fryberg.

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of July 10, 2018, Regular Meeting
2. Finances:
 - a. June Payroll in the amount of \$71,377.54
 - b. Accounts Payable in the amount of \$45,836.28
 - c. Agency Deposits in the amount of \$68,775.84

Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – Public members Jeannine Barwick, Tim Kelly, and Teri Kelly addressed the Board. The individuals are concerned about the vacant homes on Hermosa Beach Road being a fire hazard. One home in particular is partially hanging over the cliff above the beach where there is pedestrian traffic. They are also concerned about rats inside the homes causing health issues. Commissioner Fryberg will continue to work with the Tribe and owners on getting the homes removed.

UNFINISHED BUSINESS -

- a) New Engine Purchase- Chief Shaughnessy gave an update on the new engine. The engine is now in service. The Tulalip Tribe has agreed to reimburse the District approximately \$52,000 annually for the next 10 years for the purchase of the engine.
- b) Brush Truck Update- Chief Shaughnessy gave an update on the brush truck and the tender. Both the brush truck and tender have been out consistently on wildland deployments. The District will receive approximately \$43,000 in reimbursements from the State for the use of the equipment. Chief Shaughnessy thanked the crews that have responded to the wildland deployments and the crews back at Station 60 for picking up extra hours.
- c) Levy Update- Chief Shaughnessy gave an update on the levy. A Levy committee has been formed. The levy will be on the November ballot. Discussion was held about possibly hiring someone to handle the public relations for the levy.
- d) Portable Administration Building- The Board made a unanimous decision not to proceed with the option for a portable building for administrative space.

- e) Station Remodel- A discussion was held about options for a station remodel. Chief Shaughnessy is hoping that some of the funds from the GEMT grant can help fund the remodel. It was also discussed to temporarily move the meetings to an alternate location during the remodel. ***Chairman Sherman moved to temporarily change the Regular Meeting's to an alternate location for approximately one year. Commissioner Fryberg seconded; motion carried by unanimous vote.***
- f) Awards Committee- Chairman Sherman advised that there was nothing new to report on the committee. There will be an update at the next meeting.

NEW BUSINESS-

- a) Ganz Contract- Chief Shaughnessy updated the Board and the name change on the Ganz contract to an LLC.
- b) ACH Funding- Chief Shaughnessy updated the Board on the ACH funding. The District applied to partner with ACH and was accepted. The District has received an initial \$28,000 from ACH and will receive approximately \$40,000 in additional funds in October.
- c) Community Resource Paramedic- A discussion was held about the possibility of getting a CRP program set up.
- d) Resolution 2018-15- Meeting Change- ***Chairman Sherman moved to approve Resolution 2018-15-Meeting Change, changing the regularly scheduled monthly meeting from August 14,2018 to August 21,2018. Commissioner Fryberg seconded; motion carried by unanimous vote.***
- e) Resolution 2018-16- Chevrolet Tahoe Purchase- A discussion was held about purchasing two Chevrolet Tahoe's from Snohomish County Fire District 21. The Board made a unanimous decision to decline the offer made by District 21 for the two vehicles. The resolution was not signed. There was further discussion about purchasing an additional command vehicle. ***Commissioner Hudson moved to approve the spending of (approximately) \$20,000 on a second command vehicle. Commissioner Fryberg seconded; motion carried by unanimous vote.***

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 11:20 a.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last until 11:30 a.m. At 11:30 a.m. the Board emerged from Executive Session and returned to regular session. ***Chairman Sherman moved to approve a change in Chief Shaughnessy's contract allowing overtime to be paid on hours worked outside of the Chief's regularly scheduled hours. Commissioner Fryberg seconded; motion carried by unanimous vote.***

ANNOUNCEMENTS – Next Commissioner meeting Tuesday, September 11, 2018, 10:30 a.m., at TBFD Station 60.

ADJOURNMENT - There being no further business, the meeting was adjourned at 11:33 a.m.

Respectfully Submitted,

Ryan Shaughnessy
Fire Chief/Board Secretary