

**BOARD OF COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT #15
Special Board Meeting October 24th, 2017**

MINUTES

CALL TO ORDER/ROLL CALL

The special board meeting of the Snohomish County Fire District #15 Board of Commissioners was called to order by Commissioner Buck Evans at 10:33 a.m. on the 24th of October, 2017, at 7812 Waterworks Road in Tulalip, WA.

Members Present:

Marlin Fryberg
Ryan Hudson
Buck Evans

Staff Present:

Bronson Smith
Chris Finley
Nick Litvinchuk
Doug Cassidy
Jacob Schorzman
James Shockley

APPROVAL OF MINUTES

The minutes of the October 10th, 2017 Regular Board Meeting were presented for approval. Hudson moved, and Evans seconded, to approve the minutes. Motion carried.

COMMENTS FROM THE PUBLIC

No public comment was provided.

APPROVAL OF AGENDA

Hudson moved, and Evans seconded, to approve the agenda for the October 24th, 2017 regular board meeting. Motion carried.

CONSENT AGENDA

Hudson moved, and Evans seconded, to approve the consent agenda for the October 24th, 2017 regular board meeting. Motion carried.

COMMUNICATIONS

- A. Smith informed the commissioners the audit was still ongoing and that the auditor was still on vacation and was unsure of when the audit would conclude or when the exit interview would be.
- B. Smith also informed the commissioners that the budget presentation would be moved to the next meeting as well.

NEW AND PENDING BUSINESS

- A. The updated Commissioner Compensation Form was presented by Evans. This form has been reviewed by the department's attorney and approved by him. Hudson made a motion to move the policy to a second reading at the next board meeting, Evans seconded. Motion carried.
- B. Smith presented an agreement proposed to him by the Fire Chief and Assistant Chief from Snohomish County Fire District #21 (Arlington Heights Fire). It is a contract for fire chief and administrative services that would cost the department \$75,000 dollars annually, but would in turn give the department SOP's and SOG's, fix all financial documentation issues along with any other findings from the audit. If the commissioners were unhappy with the performance of the Fire Chief and Assistant Chief the contract could be terminated at any time. The agreement will be reviewed by the board and revisited at the next Board Meeting.

ITEMS FOR INFORMATION

- A. Updated Commissioner Compensation form attached.
- B. .Agreement with District #21 for Fire Chief and administrative services attached.

EXECUTIVE SESSION

No executive session was called for during the October 24th, 2017, Special Board Meeting.

ADJOURNMENT

There being no further business of the Special Board Meeting, of the Snohomish County Fire District #15 Board of Commissioners, was adjourned at 11:21 with it being agreed upon that the next Board Meeting would be held on November 7th at 10:30 a.m.