

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes
7812 Waterworks Rd. Tulalip, WA 98271
March 16, 2020**

CALL TO ORDER – Chairman Sherman called the regular meeting to order via conference call at 10:30a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Deputy Chief Reinhardt and Administrative Assistant Erin Bickford. Commissioner Fryberg was excused due to personal business.

FLAG SALUTE – No flag present.

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of February 24, 2020, Regular Meeting
2. Finances:
 - a. February payroll in the amount of \$151,337.15
 - b. Accounts Payable in the amount of \$39,218.38
 - c. Agency Deposits in the amount of \$106,827.50

Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

UNFINISHED BUSINESS –

- a) Office Space- Chief Shaughnessy informed the Board that The District has signed a lease for a 24x60 double-wide building for administration offices. Quil Ceda Excavation will install utilities and an ADA ramp at the end of the week. Commissioner Sherman is currently working on securing the necessary permits.
- b) SnoCo EMS- Chief Shaughnessy made the decision to not partner with Snohomish County EMS as a pass-through agency.

NEW BUSINESS-

- a) MOU- Chief Shaughnessy presented the Board with a Memorandum of Understanding that would allow the District to hire three full-time firefighters for at least 90 days to staff a Covid-19 transport unit. Chief has asked the Tulalip Tribes to help fund the unit and extra staff. The new Aid Unit would transport community members to the Tulalip Health Clinic during regular business hours during the Covid-19 pandemic. The Board authorized moving forward with the MOU.

- b) FTE Hiring – Colin Chavez has been given a conditional job offer as full-time Firefighter to alleviate staffing vacancies while employees are attending medic school. This position will start April 1.
- c) Covid-19 Update – Chief Shaughnessy updated the Board on all of the precautionary measures that have been implemented at Station 60. At this point, all calls are at level 2 PPE (glasses, booties, mask). Administrative staff will be working from home as much as possible and Chief Shaughnessy and Deputy Chief Reinhardt will be rotating Commanding Officer roles.

EXECUTIVE SESSION – None

ANNOUNCEMENTS – Next Commissioner meeting is Monday, April 20th, 2020, 4:30 p.m. to be held via conference call. Details to be posted on the District website.

ADJOURNMENT - There being no further business, the meeting was adjourned at 10:58 a.m.

Respectfully Submitted,

Erin Bickford
Administrative Assistant/Board Secretary