

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15  
Regular Board Meeting Minutes  
7812 Waterworks Rd. Tulalip, WA 98271  
April 20, 2020**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order via conference call at 4:30p.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Deputy Chief Reinhardt, Administrative Assistant Erin Bickford, Accountant Rob Toyer and Tribal Liaison Jenna Bowman. Commissioner Fryberg was excused due to personal business.

**FLAG SALUTE** – The flag salute was led by Chief Shaughnessy.

**AGENDA -**

*Chairman Sherman moved to approve the agenda as presented. Commissioner seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of February 24, 2020, Regular Meeting
2. Finances:
  - a. March payroll in the amount of \$157,369.93
  - b. Accounts Payable in the amount of \$93,594.00
  - c. Agency Deposits in the amount of \$102,802.12

*Chairman Sherman moved to approve consent agenda as presented. Commissioner Hudson seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None

**UNFINISHED BUSINESS –**

- a) Covid-19 Update- The new daytime ambulance is in service and transporting. Station 60 is sharing a disinfecting fogger with Marysville Fire to sanitize the station and apparatus. At this time there is plenty of PPE and the Department has purchased a UV sterilizer to preserve resources. Chief Shaughnessy informed the Board of the positive feedback he has received from the community regarding how Tbfd crews are handling the ongoing Covid-19 crisis.

**NEW BUSINESS-**

- a) Resolution 2020-10- Meeting Time Change-  
*Chairman Sherman moved to approve Resolution 2020-10- Meeting Time Change to move our regularly scheduled meeting from 10:30am to 4:30pm. Commissioner Hudson seconded; motion carried by unanimous vote.*
- b) Finance Review – Chief Shaughnessy expressed his concerns regarding the delay of tax collections and potential recession combined with the amount of money being spent during the

Covid-19 pandemic. Cuts may need to be made to keep a balanced budget. Accountant Rob Toyer agreed and advised the Department to limit spending.

**EXECUTIVE SESSION** – None

**ANNOUNCEMENTS** – Next Commissioner meeting is Friday, May 15th, 2020, 10:30 p.m. to be held via conference call. Details to be posted on the District website.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 4:54 p.m.

Respectfully Submitted,

Erin Bickford  
Administrative Assistant/Board Secretary