

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes  
7812 Waterworks Rd. Tulalip, WA 98271  
May 15, 2020**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order via conference call at 10:30a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Deputy Chief Reinhardt, Administrative Assistant Erin Bickford, Tribal Liaison Jenna Bowman, and Consultant Scott Hamilton. Commissioner Fryberg was excused due to personal business.

**FLAG SALUTE** – No flag present.

**AGENDA -**

*Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of April 20, 2020, Regular Meeting
2. Finances:
  - a. April payroll in the amount of \$174,320.89
  - b. Accounts Payable in the amount of \$50,276.08
  - c. Agency Deposits in the amount of \$226,165.00

*Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None

**UNFINISHED BUSINESS –**

- a) Covid-19 Update- Deputy Chief Reinhardt gave an update regarding the status of Covid-19 cases in the District. TBFD staff has been vigilant with PPE and no cases or quarantines within the Department.
- b) Fleet Maintenance Consortium- Eight agencies, including TBFD, will participate in a Fleet Maintenance Consortium. Darrington Fire will be the lead agency of the Consortium and Chief Shaughnessy will be the Chair for the first two years. Chief Shaughnessy, as the Chair will allow TBFD oversight of the program even though the mechanic will be a Darrington Fire employee.

**NEW BUSINESS-**

- a) Resolution 2020-11- Meeting Date Change-  
*Commissioner Hudson moved to approve Resolution 2020-11- Meeting Date Change to move our regularly scheduled meeting from Monday, May 18, 2020 to Friday, May 15, 2020. Chairman Sherman seconded; motion carried by unanimous vote.*

- b) Financial Consultant – Chief Shaughnessy informed the Board that we are now contracting with Randy Krumm as our financial oversight and Rob Toyer will be Financial Consultant to the Board for larger scale financial.
- c) PR Consultant- Chief Shaughnessy and Deputy Chief Reinhardt praised PR Consultant Emily Wicks for her work on The District’s social media pages over the last couple months and informed the Board that she would be scaling back on the quantity of posts moving forward.

**EXECUTIVE SESSION** – None

**ANNOUNCEMENTS** – Next Commissioner meeting is Friday, May 15th, 2020, 10:30 p.m. to be held via conference call. Details to be posted on the District website.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 11:02 a.m.

Respectfully Submitted,

Erin Bickford  
Administrative Assistant/Board Secretary