

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

Regular Board Meeting Minutes

7812 Waterworks Rd. Tulalip, WA 98271

September 21, 2020

CALL TO ORDER – Chairman Sherman called the regular meeting to order via conference call at 4:30 p.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Deputy Chief Reinhardt, Administrative Assistant Erin Bickford, Board Secretary Rachel Hughes and Consultant Scott Hamilton. Commissioner Fryberg was excused due to personal business.

FLAG SALUTE – Chief Shaughnessy led the flag salute.

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of August 21, 2020, Regular Meeting
2. Finances:
 - a. August payroll in the amount of \$176,720.56 -Wildland payback included
 - b. Accounts Payable in the amount of \$102,534.64
 - c. Agency Deposits in the amount of \$37,498.27-ACH deposit of \$33,275 not included

Commissioner Hudson moved to approve the consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

UNFINISHED BUSINESS –

- a) Covid-19 Update- Deputy Chief Reinhardt gave a brief update on Covid-19. Covid cases have leveled off in Snohomish County. Deputy Chief Reinhardt has been speaking with Providence Hospital and they are hopeful that the flu season will be mild. The hospital is working on getting the first 100 vaccine doses and there have been talks of employing working paramedics to administer vaccines.
- b) MFD ALS/BC Contract- Chief Shaughnessy gave an update on the annual contract with Marysville Fire. Minor changes were made to the contract to include a 120 day opt. out clause or an annual renewal of the contract. Chairman Sherman and Commissioner Hudson approved the changes.
- c) Partnership Committee- Chief Shaughnessy gave an update that TBFD has narrowed down possible partnerships with Everett Fire as well as South County Fire and Rescue. Chief Shaughnessy would also like to keep the line of communication open with Marysville Fire. Chief Shaughnessy, Chairman Sherman, and Commissioner Hudson will be meeting with Everett Fire on September 22.

NEW BUSINESS-

- a) Resolution 2020-15-Meeting Date and Time Change –
Chairman Sherman moved to approve Resolution 2020-15- Meeting Date and Time Change moving the Board of Commissioner’s regularly scheduled meetings to the second Monday of every month at 4:30 p.m., for the remainder of the calendar year. Commissioner Hudson seconded; motion carried by unanimous vote.
- b) Resolution 2020-16- Amendment of Authorized Signers-
Chairman Sherman moved to approve Resolution 2020-16- Amendment of Authorized Signers adding Finance Officer Randy Krumm and removing Rob Toyer as signers on District bank accounts. Commissioner Hudson seconded; motion carried by unanimous vote.
- c) Resolution 2020-17- Staff Car Purchase-
Chairman Sherman moved to approve Resolution 2020-17- Staff Car Purchase allowing the District to purchase an additional command vehicle for District use. Commissioner Hudson seconded; motion carried by unanimous vote.
- d) Resolution 2020-18- Meeting Change-
Chairman Sherman moved to approve Resolution 2020-18- Meeting Change moving the September 14 Board of Commissioner’s meeting to September 21 at 4:30 p.m. Commissioner Hudson seconded; motion carried by unanimous vote.
- e) Resolution 2020-19-Appointing of Board Secretary-
Chairman Sherman moved to approve Resolution 2020-19- Appointing of Board Secretary whereas Rachel Hughes is appointed as Board Secretary for the District. Commissioner Hudson seconded; motion carried by unanimous vote.
- f) Maintenance Consortium- Chief Shaughnessy informed the Board on talks of TBFD rejoining the maintenance consortium after opting out in July. Opting back in will be financially beneficial for the District.
- g) Vehicle Insurance Settlement- Chief Shaughnessy informed the Board that on behalf of MacIlvennie and Associates, Glatfelter Claims Management, Inc. will be settling the insurance claim in the amount of \$15,000.
Chairman Sherman moved to approve the insurance settlement in the amount of \$15,000. Commissioner Hudson seconded; motion carried by unanimous vote.
- h) Covid Unit Staffing Agreement- As the second of the 90 day agreement with the Tribes ends on October 6, the Tribes would like to extend the staffing agreement and wrap it into the current funding agreement. A meeting with the Tribes will be held on September 29 regarding the agreement. Chairman Sherman thanked Chief Shaughnessy for working on this to keep firefighters employed.
- i) Apparatus Funding- Chief Shaughnessy informed the Board that the current brush truck will be in need of replacing soon as it continues to have a multitude of mechanical issues. Chief Shaughnessy would like the Board to brainstorm ways to fund the replacement of the brush truck.

- j) Meeting of Commissioners- Chairman Sherman advised that himself and Commissioner Hudson had a meeting via phone on August 11, discussing urgent District business wherein there was not ample time to notify the public. No action was taken during the meeting.

EXECUTIVE SESSION –The Board recessed and went into Executive Session at 4:48 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 20 minutes. At 5:08 p.m. the Board emerged from Executive Session and returned to regular session.

ANNOUNCEMENTS – Next Commissioner meeting is scheduled for October 12, 2020 at 4:30 p.m. via video conference at Blujeans.com meeting ID# 3389248566.

ADJOURNMENT - There being no further business, the meeting was adjourned at 5:10 p.m.

Respectfully Submitted,

Rachel Hughes
Board Secretary