

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes**  
7812 Waterworks Rd. Tulalip, WA 98271  
**November 11, 2020**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order via conference call at 4:30 p.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Deputy Chief Reinhardt, Administrative Assistant Erin Bickford, and Board Secretary Rachel Hughes. Commissioner Fryberg was excused due to personal business.

**FLAG SALUTE** – No flag present.

**AGENDA -**

*Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of October 12, 2020, Regular Meeting
2. Finances:
  - a. October payroll in the amount of \$201,997.97- Wildland payback included
  - b. Accounts Payable in the amount of \$71,808.27
  - c. Agency Deposits in the amount of \$96,546.70- EMS billing and GEMT 2020 underpayment reimbursement.

*Commissioner Hudson moved to approve the consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None

**UNFINISHED BUSINESS –**

- a) COVID-19 Update- Deputy Chief Reinhardt gave a brief update on COVID-19. COVID-19 cases have tripled in Snohomish county and there have been an additional 14 confirmed cases on the Tulalip Reservation. There are ongoing talks with Tulalip Health Systems about a possible vaccination site.
- b) MFD ALS/BC Contract- Chief Shaughnessy gave an update on the annual contract with Marysville Fire. Attorneys for both Districts are satisfied with the contract as presented which includes a termination clause if needed without penalties to either District.

*Chairman Sherman moved to approve the ALS/BC contract with Marysville Fire as presented. Commissioner Hudson seconded; motion carried by unanimous vote.*

- c) Partnership Committee- A discussion was held about additional Districts for TBFD to partner with. Commissioner Hudson spoke with Marysville Fire and will continue the open dialog with them.
- d) COVID Unit Staffing Agreement- On November 3<sup>rd</sup> Chief Shaughnessy made a presentation to the Tulalip Tribal Board for permanent staffing for the COVID unit and for it to be rolled into the current funding agreement with the Tribes. The Tribal Board approved the agreement and will be funding an additional \$331,000, bringing the total annual Tribal funding to 1.2 million.

***Chairman Sherman moved to approve the additional funding of \$331,000 for staffing from the Tulalip Tribes. Commissioner Hudson seconded; motion carried by unanimous vote.***

- e) 2021 Budget Review- Chief Shaughnessy advised that Finance Director Randy Krumm will have the 2021 budget available for first review at the December Board meeting along with the 2020 amended budget. Due to COVID-19, there were many unforeseen purchases that were not initially budgeted. There will possibly be a special meeting held in two weeks to review the budgets.
- f) Car Covers- Chairman Sherman advised the Board as well as Chief Shaughnessy that car covers would be available if needed for any of the take home District vehicles.

#### **NEW BUSINESS -**

- a) Resolution 2020-20-Property Tax Levy Increase-  
***Chairman Sherman moved to approve Resolution 2020-20- Property Tax Levy Increase which would increase the levy amount by 1% over the previous year. Commissioner Hudson seconded; motion carried by unanimous vote.***
- b) Tulalip Cares Grant Award- Chief Shaughnessy submitted for the Tulalip Cares Grant Award in September in which the Chief requested the grant cover multiple costs associated with Tbfd employees attending medic school. The District was awarded the grant totaling \$80,000.  
***Chairman Sherman moved to accept the Tulalip Cares Grant funding. Commissioner Hudson seconded; motion carried by unanimous vote.***
- c) Tulalip Tribes Funding Agreement- This was covered under item “d” in unfinished business.
- d) Full-time Firefighter Testing- Chief Shaughnessy advised that during the first week of December there will be a full time firefighter job posting which will be open to all eligible employees. The District will hire three additional full time firefighters. Firefighter Chavez has been covering for full time employees while attending paramedic school. Chief Shaughnessy would like the Board to decide if they would like to hire Chavez plus two additional firefighters or Chavez plus three additional firefighters.
- e) Contract Negotiations- The first contract negotiations meeting will be held November 12, 2020. Chief Shaughnessy expects negotiations to go smoothly and to be wrapped up by the end of the year.
- f) Everett Fire Partnership Medic Students- Chief Shaughnessy advised the Board that the Everett Fire Department has agreed to allow Tbfd medic students to ride along with Medic 1. Chief Shaughnessy thanked Everett Fire for the opportunity and advised that it has been a very positive one. Chairman Sherman thanked both organizations on behalf of the entire Board.
- g) Tender 60 Repairs- Tender 60 has been out of service for the past month and will most likely be out of service for an additional month. The tender needs \$15-20k worth of repairs that were not included in the 2020 budget. The additional funds from wildland deployments should cover the repairs. Neighboring Districts have been notified that the tender is out of service.

#### **EXECUTIVE SESSION – None**

#### **ANNOUNCEMENTS –**

- a) Next Commissioner meeting is scheduled for December 14, 2020 at 4:30 p.m. via video conference at Blujeans.com meeting ID# 3389248566.
- b) A special meeting to review the 2021 Budget and the 2020 Amended budget has been tentatively set for November 23, 2020 or November 30, 2020.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 4:52 p.m.

Respectfully Submitted,

Rachel Hughes  
Board Secretary