

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes
7812 Waterworks Rd. Tulalip, WA 98271
November 15, 2021**

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:41 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Commissioner Fryberg, Chief Shaughnessy, Administrative Assistant Erin Bickford, Board Secretary Rachel Hughes and Scott Hamilton (via Bluejeans). Crew were also present.

FLAG SALUTE – The flag salute led by Chief Shaughnessy.

AGENDA –

Commissioner Hudson moved to approve the amended agenda. Commissioner Fryberg seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of October 25, 2021, Regular Meeting
2. Finances:
 - a. October Payroll in the amount of \$430,024.90
 - b. Accounts Payable in the amount of \$92,328.11
 - c. Agency Deposits in the amount of \$216,214.65

Commissioner Hudson moved to approve the consent agenda. Commissioner Fryberg seconded; motion carried by unanimous vote.

PUBLIC INPUT – None

UNFINISHED BUSINESS -

- a) COVID-19 Update- Chief Shaughnessy gave a brief update. The Crew and the Administration staff are both doing daily COVID-19 testing. Those who have chosen not to receive the COVID-19 vaccination are testing daily as well as wearing N95 masks at all times.
- b) Tribal Funding Agreement- Chief Shaughnessy advised the Board that the funding agreement with the Tulalip Tribes was approved this week. The agreement is a 1-year agreement with 1.3 million in funding plus an additional 1% increase. Chairman Sherman thanked Chief Shaughnessy and the Tulalip Tribes for their work on the agreement.
- c) Quil Ceda Village- Chairman Sherman advised that he has been in contact with Mr. Napeahi and a proposal will be complete within the next couple of weeks.
- d) 2021 Budget Update and Amendment- A discussion was held about the amended 2021 budget. Chief Shaughnessy also advised the Board that the State audit would be starting the week of November 29th.
- e) 2022 Budget- Chief Shaughnessy advised the Board that they are in the final stages of putting together the 2022 budget. Chief Shaughnessy doesn't expect to have to use any reserves. Chief Shaughnessy will be giving a presentation on the 2022 budget at the December Board of Commissioners meeting.

- f) Levy Lid Lift- Chief Shaughnessy advised that he spoke to the Snohomish County Assessor who advised that the levy would bring in approximately \$200,000 of additional revenue, but could possibly be closer to \$350,000 once collected in 2023. The levy would be to maintain services.
- g) Commissioner Fryberg Re-elected- Chief Shaughnessy advised that Commissioner Fryberg has been re-elected and his swearing in will take place during the December Commissioner meeting.
- h) Overtime- Chief Shaughnessy advised the Board that he would like to reduce overtime. There has been \$20-30k in the last few months. The Chief advised the Board that this is not sustainable and that he is working with the union on some solutions.

NEW BUSINESS –

- a) Resolution 2021-13-November Meeting Date Change-

Commissioner Hudson moved to approve Resolution 2021-13- November Meeting Date Change moving the 10:30am November 8, 2021 Board of Commissioner’s meeting to 10:30am November 15, 2021. Commissioner Fryberg seconded; motion carried by unanimous vote.

- b) Resolution 2021-14-Lid Lift February 2022-

Commissioner Hudson moved to approve Resolution 2021-14- Lid Lift February 2022 authorizing a regular property tax levy of \$1.50 per \$1000 of assessed valuation for 2022. Commissioner Fryberg seconded; motion carried by unanimous vote.

- c) Resolution 2021-15-Property Tax Ordinance Resolution-

Commissioner Hudson moved to approve Resolution 2021-15- Property Tax Ordinance Resolution authorizing a 1% increase in the regular property tax levy to be collected in 2022. Chairman Sherman seconded; motion carried by unanimous vote.

- d) Resolution 2021-16-EMS Tax Ordinance Resolution-

Chairman Sherman moved to approve Resolution 2021-16- EMS Tax Ordinance Resolution authorizing a 6% increase in the regular EMS property tax levy to be collected in 2022. Commissioner Fryberg seconded; motion carried by unanimous vote.

- e) Resolution 2021-17-Budget Amendment 2021-

Chairman Sherman moved to approve Resolution 2021-17-Budget Amendment 2021 approving the amended 2021 budget as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.

COMMUNICATIONS –

- a) OFP Update- Chairman Sherman advised the Board that one of the District signs had been run over. Chairman Sherman is currently working on getting it cleaned up and put back up. There was discussion on possibly speaking with Marysville Fire Chief McFalls about District #15 responding to calls on the reservation that are within Marysville Fire’s jurisdiction. Chairman Sherman also has made contact with Hat Island’s Fire Chief as well as their Board about a possible partnership.

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 11:09 a.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 10 minutes. At 11:19 a.m. the Board emerged from Executive Session and returned to Regular Session.

NEW BUSINESS CONT.-

- f) Chaplain Vehicle- Chief Shaughnessy advised the Board that chaplain services are currently in need of a vehicle. The Chief will be contacting TPD to see if they have an extra vehicle.

ANNOUNCEMENTS –

- a) The marina building dedication in honor of Officer Charlie Cortez will be on Wednesday November 17, 2021 at 11:00 a.m.
- b) The next Commissioner meeting is December 13, 2021 at 10:30 a.m.

ADJOURNMENT - There being no further business, the meeting was adjourned at 11:25 a.m.

Respectfully Submitted,

Rachel Hughes
Board Secretary