

BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
Regular Board Meeting Minutes
6406 Marine Drive Tulalip, WA 98271
May 9, 2023

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 5:30 p.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Assistant Chief Reinhardt, Assistant Chief White, Executive Assistant Erin Bickford, Finance Director Jasmine Perez and Board Secretary Rachel Hughes. Crew were present. Commissioner Fryberg was excused.

FLAG SALUTE – Flag salute led by Assistant Chief Reinhardt.

AGENDA –

Commissioner Hudson moved to approve the amended agenda. Chairman Sherman seconded; motion carried by unanimous vote.

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 5:31 p.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 5 minutes. At 5:36 p.m. the Board emerged from Executive Session and returned to Regular Session.

CONSENT AGENDA –

1. Minutes of April 11, 2023, Regular Meeting
2. Finances:
 - a. April Payroll in the amount of \$269,204.88- Overtime high right now with employees out on leave.
 - b. Accounts Payable in the amount of \$62,750.40- Includes replaced range and fridge for the station. Also includes the roof repair.
 - c. 2022 Claim: \$5,000.00
 - d. Agency Deposits in the amount of \$77,994.81
 - e. Quarterly Update: Finance Director Jasmine Perez gave a brief update on the current state of District finances. The budget is on track for where it should be.

Commissioner Hudson moved to approve the consent agenda. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None.

CHIEFS REPORT– Chief Shaughnessy gave an update on multiple District items. Administrative Professionals Day and International Firefighters Day were both this past month. Chief Shaughnessy thanked the office and line staff for all of their hard work. Assistant Chief Reinhardt gave info on the call stats with an emphasis on ALS transports. The District is less reliant on Marysville Fire for ALS transports. Further discussion was held.

UNFINISHED BUSINESS –

- a) Quil Ceda Village – There is no new update on Quil Ceda Village at this time. Chief Shaughnessy would like to schedule a planning meeting shortly.

NEW BUSINESS –

- a) Resolution 2023-04 Meeting Time Change-

Chairman Sherman moved to approve Resolution 2023-04- May Meeting Date Change moving the 10:30 a.m. May 9, 2023 Board of Commissioner’s meeting to 5:30 p.m. May 9, 2023. Commissioner Hudson seconded; motion carried by unanimous vote.

ANNOUNCEMENTS –

- a) The next Commissioners meeting is scheduled for June 12, 2023 at 10:30 a.m.

ADJOURNMENT - There being no further business, the meeting was adjourned at 5:49 p.m.

Respectfully Submitted,

Rachel Hughes
Board Secretary